



DOWNTOWN CARSON CITY ON ICE

2009-2010 Group Reservation/ Private Party Packet

(Please note: Reservations will be taken on a first come, first served basis beginning October 1, 2009. A Group Reservation form is required; phone reservations will not be accepted.)



Rink Location

The Arlington Square Ice Rink is located in the main street parking lot across from the Nugget, at the corner of Robinson and Curry Streets in Downtown Carson City.

Parking

FREE PARKING:

FREE parking is available on the EAST side of Main Street directly across from the Arlington Square Ice Rink behind the Nugget, throughout ALL Nugget Parking Lots.

Hours of Operation and Fees

Operating Dates

Opening Day: Wednesday, November 25

Last Day: Saturday, January 16

Public Skate Hours

Monday – Thursday 3pm - 9pm

Friday - Saturday 1pm - 11pm

Sunday 1pm -9pm

Daily Admission

Admission: \$7 general (ages 13-up) \$5 youth (ages 3-12)

Skate Rental: \$2

Punch Passes (Includes skate rental)

10 visit punch pass \$67.50 for adults - \$52.50 for youth

15 visit punch pass \$94.50 for adults - \$73.50 for youth

20 visit punch pass \$117 for adults - \$91 for youth

Private Party Rentals and Rates: Gail Schroeder 887-2290 x30426

Private Rink

The Arlington Square Ice Rink provides a festive and fun atmosphere for group outings, parties, special events or just for friends and family. Private ice rink rental at the above listed times is available for 20 or more at the regular admission. Access to heated pavilion is additional, see below. (It is recommended you book early in the season)

Private Rink Rental w/ skates w/ (1) enclosed 20x30 & (1) open wall 40x40 tent \$350/2hrs (max skaters 178).

Hours of private ice: Mon-Fri 10am-2pm
Sat & Sun 9am-12pm

Heated Pavilion

The Arlington Square Ice Rink pavilion provides a heated space in the festive and fun atmosphere of the rink venue for group outings, parties, and special events or just for friends and family. Private pavilion rental during regular hours of operation and skating with the public is available. Private party/group rentals are responsible for regular admission.

1 - 20x30 600 sq ft

\$50 (2) hours includes a discounted skating w/skates (\$5) for up to 60 skaters

Cancellations

Forty-eight hours notice must be given for cancellation of all group and private party reservations.

Groups that do not give 48 hours notice will be billed based on the anticipated group numbers. There will be no refunds given for Private Rentals cancelled with less than 48 hours notice. Exceptions may be made for extenuating circumstances such as severe weather.

Payments

Acceptable forms of payment are cash or check.

Rink Rules/Regulations/Guidelines

Please make your group members aware of these rules before arriving at the rink.

1. Skating in a manner that endangers or interferes with other skater's safety or pleasure is strictly forbidden.
2. Roughness, excessive speeding, or weaving through other skaters is prohibited.
3. No tag or games of any kind are permitted on or off ice.
4. No person is permitted on the ice without skates.
5. Skaters, while on the ice, must keep moving.
6. No eating, drinking, chewing tobacco, or smoking is permitted on the ice surface.
7. Eating and drinking are permitted in designated areas only. Groups are responsible for cleaning up after their use; areas used by groups must be returned to their original condition or a fee may be assessed.
8. Skaters are not allowed to carry children.
9. Guests may not sit on dasher boards.
10. No dogs (except Seeing Eye dogs) or pets of any kind are permitted on the premises.
11. Smoking is not allowed on the rink premises.
12. Guests are not allowed on the ice during resurfacing.
13. Exits are to be kept clear at all times.
14. Kicking holes in the ice is strictly forbidden.
15. Throwing snowballs or any objects is strictly prohibited.
16. Persons who appear to be under the influence of alcohol or other substances are not permitted on the premises.
17. Guests are not allowed to walk with rental skates on areas not covered by matting or exit the rink premises with rental skates in their possession.
18. Skaters are not allowed to climb over the dasher boards to get onto the ice.
19. Skaters are not allowed to intentionally slide on their belly, knees, or rear end.
20. Clothing is not allowed on the dasher boards.

Skates

The smallest skate we offer is a Toddler 7 in a Figure skate. The largest skate we offer is a size 16 in a Hockey skate.

We offer two kinds of skates, Figure skates and Hockey skates. The hockey skates are wider and tend to work better for those with a wide foot.

Skates should fit snugly, but not so tight they cut off the circulation to the foot. If a skate is too loose it will result in blisters and lack of control when skating.

Ice skates do not fit like tennis shoes; the laces must be loosened in order to get them on and off. Hockey skate laces must be loosened almost all the way down and the tongue pulled forward. If the heel of the foot does not touch the bottom of the boot they are not loose enough. Skates need to be laced all the way to the top of the boot; this includes the D-rings on figure skates.

Please remind those in your group to tuck the laces into the boot before exchanging or returning skates.

Special Needs

Accommodations can be made for group members with special needs. If you have any questions please call Carson City Recreation 887-2290 ext 0.

First Aid

The rink is equipped with a basic first-aid kit. Please make staff aware of any injuries so that they may assist the injured party and fill out the proper paper work.

Weather and Mechanical Problems

Despite our best efforts it is sometimes necessary to close the rink due to inclement weather or mechanical problems. If this is the case we will inform the contact listed for the group as soon as possible. If possible we will reschedule the group at an agreed upon time. If fees have been paid for a private rental and the group cannot be rescheduled, the fees will be refunded. If there is any question about the rink being open, please call the Arlington Square Ice Rink Hotline at 887-2290 ext 0.

Reminders and Helpful Hints

Please remember, we have booked time for your group based on your reservation. We may have booked a group before or after you and thus may be unable to extend your time. Group leaders must pay for all participants prior to wristbands being given out.

Fridays and the week before winter break are traditionally busy times for school groups, book early.

Winter break is traditionally a busy time for groups that offer youth programs, book early.

Make sure your children know their shoe size beforehand, for smaller children it helps to write their size on a name tag or sticker which staff can see. This will make the process of getting skates much quicker and smoother.

We do not have lockers or storage containers for large groups. When groups or classes are mixed, a garbage bag to hold all your group's shoes and items is recommended.

We do not have gloves, hats, or other warm clothing; please make sure your group members are dressed appropriately.

Please remember to tuck the laces back into the skate when exchanging or returning skates; this will make the process go faster.

Carson City on Ice Group Reservation Form

2009 - 2010 Ice Skating Season

City of Carson City, Arlington Square Ice Rink

Gail Schroeder 887-2290 x30426

Group Name _____

Contact Name _____

Mailing Address _____

City _____ State _____ ZIP _____

Daytime Phone _____ Cell/Alternate _____

Fax Number _____ Email Address _____

Anticipated Group Size

Youth (3-12 years old) _____ General (13-54) _____

Date Requested _____ Time Requested _____

Alternate Date (if first choice is not available) _____ Alternate Time _____

Remarks _____

PLEASE NOTE:

Group and private party reservations will be accepted on a first come, first served basis beginning October 1. Reservations must be made two weeks in advance to allow for proper staffing. A Group Reservation Form is required; phone reservations will not be accepted.

For Rink Rentals:

Rental fees MUST be paid within 3 days from the day you make your reservation or your tentative reservation will be cancelled and made available for other renters/users

Staff/Office Use Only:

Approved Date _____

Declined Reason _____

Date of Group Rental: ____/____/____

Paid in Full: Yes No Initials _____

Pavilion Rental YES / NO (circle one)

20x30 _____ 20x20 _____

Pavilion Time _____ Fee \$ _____

Additional Fees \$ _____

Total Fees \$ _____

Group Skate Admission Fees

General # _____ \$ _____

Youth # _____ \$ _____

Total # _____ \$ _____

Comments _____
